How to Add a Network Printer

PC Users:
1. Click Start-in the Run box, type: `\faust.music.indiana.edu` and hit Enter
2. The following box will appear with a list of all network printers available

   ```
   Admissions_AIO  Ballet_AIO  Ballet_HP
   Band_HP         Business_AIO CHMTL_HP
   Deans_HP        Development_HP Facilities_AIO
   Grad_HP         Jumpstart_AIO LAMC_MAB012_HP
   Library_Admin_AIO Library_Admin_HP Library_Circ_HP
   Library_TechServices_HP Library_TechServices_Label Library_Variations_HP
   Library_TechServices_HP
   ```

3. Double click on the printer you want to install.

Mac Users:
- Mac users will have to install the printer using the IP number. Please email `musicits@indiana.edu` and we will give you that information.