For students entering the Ph.D. program in the University Graduate School:   
Fall 2016 through Summer 2017

Credit Hours and Grade Average Required:  
Minimum Credit Hours: 60  
Minimum Graduate GPA: 3.0  
Credits earned in graduate theory and history & literature review courses, major ensemble, language proficiencies, or tool subjects are not applied to the minimum required hours for graduation.

This sheet is for use as an aid in understanding degree requirements. In questions of official policy the Jacobs School of Music Bulletin, the University Graduate School Bulletin, and official notices supersede this document. Please consult the bulletin for additional details regarding general regulations and policies for graduate music students.

Music History & Literature and Music Theory Entrance Proficiencies

All new students are required to show proficiency in Music History & Literature and Music Theory. The proficiencies may be satisfied in any of the following ways:

Students may take and pass the graduate entrance exams. Students must take the exams at the beginning of their first semester of enrollment; they may take them for a second time in their second semester. They may not take them again, nor may they take them after their second semester of enrollment. (Note that this includes summer sessions in which students are enrolled. Exams are ordinarily given in the week before classes begin each semester.)

Students may enroll in and pass the graduate review courses listed below:

- M501 Proseminar in Music History (3 cr)
- T508 Written Theory Review for Graduate Students (3 cr)
- T509 Sight Singing Review for Graduate Students (1 cr)
- T511 Aural Theory Review for Graduate Students (1 cr)

Students should begin enrolling in review courses from which they are not exempted by examination as soon as possible; otherwise completion of the degree may be delayed as T508 and M501 serve as prerequisites to the master’s music history and literature requirement. The review courses are not offered every semester.

The PhD in Music Theory requires a High Pass in T508 and T511.

Keyboard Proficiency Examination

All music graduate students must pass a keyboard proficiency examination. This exam is designed to ensure the student’s ability to use the keyboard as a tool within the framework of professional activities, and the requirements vary according to level and area of music study. This exam may be repeated as many times as necessary to show proficiency. The exam is offered at the end of each term. Students may enroll in secondary piano lessons as preparation for the exam. This requirement must be completed before a student may begin qualifying examinations.

Performance Proficiency

Must demonstrate a minimum level of music performance ability equivalent to the end of the second year for elective undergraduate students in that area. Students who successfully completed a senior or graduate recital as part of a Bachelor of Music or Master of Music degree in a performance area as defined in the JSoM Bulletin no more than three years prior to the date of matriculation will be considered to have met this requirement. For other students, proficiency may be demonstrated in any of three ways: 1) in person before a faculty auditioning committee, one voting member of which shall at the student’s request be a faculty member in the student’s major area; 2) by completion of performance study as a graduate outside area or minor; or 3) by two semesters of performance study as a graduate elective. The grade in each semester of performance study must be B or higher. Option no. 1 (auditioning before a faculty committee) may be used only during the first two semesters of enrollment. Students should consult the appropriate performance department chair for detailed information on the required level.

Styles Examination

All Doctoral students must take the Styles exam in their first spring semester of enrollment. Students who pass the exam meet the requirement. Students who do not pass the exam may retake the exam once with permission of the director of graduate studies. Performance lessons must be at 800 level. Credits may not be used for music theory courses. Students who have already fulfilled the requirement for T550 prior to the start of the PhD must substitute (in place of T550) 3 credits of T658, T561, T619 or another approved graduate course.

The public lecture must be completed before the oral qualifying examination.

Minor Field Requirement (12 credits)

This degree requires the first minor field to be selected from Music History & Literature or Musicology.

Other Required Credits (12 credits)

12 credit hours, inside or outside the Jacobs School of Music. Courses must be at 500 level or higher, except that up to 6 credit hours outside the Jacobs School of Music may be at the 300 or 400 levels, with the approval of the director of graduate studies. Performance lessons must be at 800 level. Credits may not be used for MUS-X courses, recitals, or proficiency courses. Courses may be used for courses meeting Tool Subject requirements if the courses are at the 500 level or higher. Credits may be used for capstone courses (e.g., dissertation, document). If all credits are taken in a single field outside the student’s department, a formal minor must be declared. This requires the approval of the offering department. A maximum of 9 credits may be taken in a single department unless a minor is declared.

Student’s Responsibility: Students have a threefold responsibility: 1) to know and satisfy the graduation requirements stated in the Jacobs School of Music Bulletin; 2) to know their academic standing based on the academic standards stated in the JSoM Bulletin; and 3) to know and observe all regulations and academic calendar deadlines as stated in the Schedule of Classes, the JSoM Bulletin, and the student handbooks. Faculty and staff advisors assist students in planning a program of study to meet degree requirements, but students are responsible for meeting all requirements for their respective degrees and all announced deadlines.
### Tool Subjects

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<th>Subject</th>
<th>Credits</th>
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<tr>
<td>Bibliography</td>
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<td>M539 Introduction to Music Bibliography</td>
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### Languages

Reading knowledge of two non-English languages as demonstrated by examination, by grades of B or higher in two semesters of reading courses at the graduate level in each, or by receiving, in the cases of Catalan, French, German, Italian, Portuguese, Russian, or Spanish, a grade of B (3.0) or better in a literature or civilization course at Indiana University numbered 300 or higher (exclusive of individual readings and correspondence courses) in which the reading is done in the foreign language; or reading knowledge of one language and demonstration of proficiency in one research skill, approved by the Music Theory department and the director of graduate studies of the Jacobs School of Music.

### Qualifying Examinations

Students in a doctoral degree program are not considered candidates for the degree until they have passed the qualifying examinations (styles, major field, first minor field, second minor field [if applicable], and orals). Qualifying examinations are taken after all coursework and proficiencies have been completed.